

Social Media Assistant

We're looking for motivated and committed volunteers to help us put together content for our social media channels. The role will have a focus on online marketing and requires a commitment of one day per week (can work remotely and/or onsite).

What does the role entail?

- Drafting content for the WL's Twitter, Facebook and Instagram channels based on upcoming events, exhibitions, blogs, and relevant historical anniversaries and commemorative events.
- Contributing to the WL Social Media Subject Guide with relevant hashtags and social media accounts.

What skills and experience will you gain?

- Online marketing and social media skills.
- Attention to detail.
- Writing accessible content.
- Working to a deadline.
- Self motivation and using your initiative.
- Wider understanding of The Wiener Library and its mission.

Social media experience desirable, additional training provided. Volunteers with experience of generating video content especially welcome.

Travel expenses from London travel zones 1-3 will be reimbursed.

Please email lsidebotham@wienerlibrary.co.uk with a CV and a short covering letter briefly explaining your interest in the role and your skills and experience