

Company Registration No. 00596820 (England and Wales)

Registered Charity No. 313015

**THE WIENER LIBRARY INSTITUTE OF  
CONTEMPORARY HISTORY**  
(A COMPANY LIMITED BY GUARANTEE)

**FINANCIAL STATEMENTS**

**31 DECEMBER 2012**

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2012**

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## OFFICERS AND PROFESSIONAL ADVISERS

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<b>Members of the Board</b>	(listed on page 2)
<b>Members of the Council</b>	(listed on page 4)
<b>Director</b>	B Barkow
<b>Company Secretary</b>	C Patel
<b>Principal address &amp; Registered office</b>	29 Russell Square London, WC1B 5DP
<b>Auditor</b>	haysmacintyre Fairfax House, 15 Fulwood Place London WC1V 6AY
<b>Banks</b>	Lloyds TSB Bank Plc Langham Place Branch PO Box 1000 London, BX1 1LT  Deutsche Bank AG Königsallee 45/47 40189 Düsseldorf, Germany
<b>Solicitors</b>	IBB Solicitors Capital Court 30 Windsor Street Uxbridge Middlesex UB8 1AB

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD

### YEAR ENDED 31 DECEMBER 2012

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The Board (as directors for the purposes of company law) presents its report and financial statements for the year ended 31 December 2012. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing instrument, and the Statement of Recommended Practice 2005, Accounting and Reporting by Charities.

#### **Structure, governance and management**

The Wiener Library Institute of Contemporary History ("the Library") is a charitable company limited by guarantee. It is a registered charity, which is governed by its Memorandum and Articles of Association. It was incorporated in 1958 and last changed its constitution in 2006.

The Board of the Library comprises its trustees who are appointed by the Council of the Library and serve for three years after which period they may put themselves forward for re-appointment. The Board keeps the skill requirements of its members under review and may appoint a person as a trustee either to fill a vacancy or as an additional trustee. New trustees may be sought by open advertisement or through a dialogue with existing supporters of the Library. A trustee so appointed shall hold office only until the next annual general meeting, when they will need to be re-appointed by the Council. The Articles of Association provide for a minimum of three trustees and a maximum of ten trustees. Newly appointed trustees receive an induction pack, including the charity's governing document and a briefing document describing the legal status, role and responsibilities of trustees. They are invited to visit the Library for further informal briefings by the Director and staff.

The Board is responsible for setting overall policy. The members of the Board elect the Chairman and appoint the Director. The Director is responsible to the Board, through the Chairman, for the day-to-day management of the Library. The members of the Board who have served during the year and since the year end are set out below.

The Council, which meets at least once a year, is responsible for electing (and removing) the trustees. Council members do not have the legal responsibility and liability of trustees but as members of the Council are integral to the continuing success of the Library.

#### Members of the Board

The members of the Board ("trustees") throughout the year are shown below. There were five Board meetings during the year and the figures in brackets indicate the number of meetings each trustee attended:

A Spiro (5) - Chairman

Dr C Boswell (3)

F Harding (4)

E Kane (3)

D Lewis – appointed 4 December 2012

D Rauch (5)

E Schmidt (4)

Professor P Spencer (4)

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### Structure, governance and management (*continued*)

#### David Lewis

David Lewis graduated from London University and qualified as a Chartered Surveyor. He has held a number of public company positions in the UK, including Chairman of Molyneux Estates plc. He is Chairman of various privately controlled investment companies and he has held numerous charitable and Community interests in such non profit organisations as Jewish Care, the Oxford Centre for Hebrew and Jewish Studies, the Commission for Looted Art in Europe and the Jewish Museum.

#### Election of trustees

At every Annual General Meeting one-third of the trustees for the time being or, if their number is not three or a multiple of three, the whole number nearest to one third shall retire from office. The retiring trustees are:

F Harding

D Rauch

and being eligible offer themselves for re-election at the Annual General Meeting of the Library to be held on 26 September 2013. David Lewis will also stand for re election as he was appointed since the last Annual General Meeting

#### Patrons

We have brought together a small group of Patrons with a close interest in the Library's work, who assist the Library in raising its profile. Patrons advise and assist the Library in broadening its network of contacts. This could include from time to time effecting introductions and participating in or hosting fundraising events on behalf of the Library. Patrons hold an honorary position and therefore there is no reporting or disclosure requirement.

We have been extremely fortunate in creating a group of Patrons from diverse backgrounds with a wide range of different skills. Our Patrons have already been most helpful and constructive and we much appreciate the time and trouble they are taking to assist the Library. Our Patrons as at 1 June 2013, are:

Jonathan Caplan QC

Dr Gabriele Matzner-Holzer

Mick Davis

The Rt Hon David Miliband

Daniel Finkelstein OBE

Rabbi the Baroness Neuberger DBE

The Rt Hon Margaret Hodge MP

The Rt Hon Sir Malcolm Rifkind MP

Shahid Malik

The Rt Hon Sir Bernard Rix

The Hon William Shawcross resigned as a Patron of the Library on 1 October 2012 upon his appointment as Chair of the Charity Commission.

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### Members of the Council

The members of the Council are:

A J Spiro	R Goldman	Dr A Paucker OBE
C Boswell	F Harding	W Pollecoff
Professor B Brivati	B Helfgott MBE	Professor P Pulzer
Professor A Finkelstein	E Kane	D Rauch
E Fraenkel OBE	H Karshan	E M Schmidt
M Fraenkel	S Kenna	Professor P Spencer
S Franks	D Lewis	A Weldon
E Freedman	A Montefiore	
J Golden	Dr J Newman	

### **Objectives and principal activity**

The charity's objectives and its principal activity in the year under review continue to be the advancement of the study and knowledge of contemporary history and political science.

No substantial change in the activity of the Library for the year to 31 December 2013 is contemplated.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

### **Mission statement**

The Wiener Library is one of the world's leading and most extensive archives on the Holocaust and Nazi era. Formed in 1933, the Library's unique collection of over one million items includes published and unpublished works, press cuttings, photographs and eyewitness testimony.

#### ***Our mission is:***

To serve scholars, professional researchers, the media and the public as a library of record.

To engage people of all ages and backgrounds in understanding the Holocaust and its historical context through an active educational programme.

To be a living memorial to the evils of the past by ensuring that our wealth of materials is put at the service of the future.

#### ***Our commitment***

The Library provides a resource to oppose antisemitism and other forms of prejudice and intolerance. The Library's reputation rests on its independence and the scholarly objectivity of its activities and publications.

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### **1. Use of the Library**

The Library continued to be used extensively by a broad range of individuals and groups during the period under review. Chief amongst these have been students, ranging from undergraduate to post-doctoral, academics and scholars, members of special groups such as the Association of Jewish Refugees and the Second Generation Network, print and broadcast media and the general public. The Library's series of public lectures was generally very well attended.

The Director and staff have worked to implement the Board's decision to extend the Library's collecting remit into the area of comparative genocide and selected 20<sup>th</sup> century genocides, and organised a major international conference on this topic: The Holocaust and Modern Genocide, June 2010. In 2012 the Library organised a season of lectures on the topic of genocide.

This has been the first full year in the new building and there have been a number of significant improvements to reader services. Compared to 2010, the last full year at our former location, we have more than doubled visitor numbers to the Wolfson Reading Room. We now have readers purposefully accessing our collections, and visitors who come to see the exhibitions. For the latter we have designated shelves with titles relevant to the theme of the current exhibition and readers often browse the books in the reading room. This shows that the exhibition is drawing in the interested public to access our collections in more depth, in keeping with our mission "to be the bridge between specialist study of the subject and non-specialists".

### **COPAC**

In August 2012 our records became available via COPAC - the biggest and best-known academic and specialist library union catalogue in the UK. COPAC exposes rare and unique books by bringing together the catalogues of over 70 major UK and Irish libraries including the British Library, the largest university libraries, and increasingly specialist research libraries such as the Wiener Library.

### **Polonsky Collection**

In November 2012 Professor Antony Polonsky donated his working library to us. A well-known expert in Polish and Russian-Jewish history, Professor Polonsky moved to Brandeis University in 1992, and in 1999 was appointed Albert Abramson Professor of Holocaust Studies—held jointly at Brandeis and at the United States Holocaust Memorial Museum. The collection of 12 linear metres balances our holdings of German-Jewish history by adding the voices of many Polish historians.

### **Photo Archive**

In December 2012 we signed an agreement with Rex Features, one of the world's leading independent photographic press agencies and picture libraries with offices in London and Los Angeles, and partner agencies in over 40 countries. With almost 60 years in the business, Rex is famous for the range and depth of its images including personalities, news and features, historical and creative stock images. The Wiener Library will provide digital copies of its images and Rex will list them for free as part of its archive of 8 million images available online. The Library's images will now be accessible by a far wider audience than before.

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### 2. Special Projects

#### European Holocaust Research Infrastructure

Work continues on this major European Council funded project which is a major presence in the field of Holocaust research and commemoration and the Library's contribution is recognised. Together with the International Tracing Service (ITS), EHRI is bringing the Library to international recognition as a serious and important contributor to Holocaust education.

Representatives from the Library attended the General Partner Meeting at Yad Vashem in Jerusalem in January 2012. One of the Library's commitments to the project was to organise a two-and-a-half day workshop in London on the topic of Holocaust testimony. The workshop, entitled *Holocaust Testimonies: Truth and Witness*, was very successful and further enhanced the Library's reputation. Highlights included the Library's first ever lecture given by a deaf lecturer (on the topic of Holocaust testimonies by the deaf).

In November, the Director gave a paper at the EHRI workshop, *Early Attempts at the Historical Documentation of the Holocaust*, held in Budapest. He spoke about the November Pogrom eyewitness accounts collected by The Wiener Library in the late 1930s.

#### International Tracing Service Archive

In 2011 the Foreign & Commonwealth Office appointed the Library as the home of the UK's digital copy of the International Tracing Service (ITS) Archive. A dedicated Researcher has now been appointed to assist those wishing to trace the records of individuals affected by the Holocaust and scholars undertaking academic research.

The Library, together with United States Holocaust Memorial Museum, has entered into a two-year programme of collaboration and co-operation over ITS. This involves training of the Researcher, shared workshops to promote the scholarly use of ITS and co-operation over the issue of improving access to the Archive, including the creation of appropriate catalogues.

### 3. Fraenkel Prize

The Fraenkel Prize, sponsored by Ernst Fraenkel OBE, joint President of the Library and former Chairman, is awarded (usually annually) for an outstanding work of twentieth-century history in one of the Wiener Library's fields of interest.

Two distinct awards are made:

Category A, open to all entrants. The length, not counting references and the bibliography must not be below 50,000 words and not exceed 150,000 words.

Category B, open to entrants who have yet to publish a major monograph in any language. The length, not counting references and the bibliography, must not be below 25,000 words and not exceed 100,000 words.

The selection is made by a panel whose members include Professor Richard Bessel, Professor

Jane Caplan, Professor Christopher Clark, Professor Sir Richard Evans, and Professor Cornelia Osborne, as well as other experts who may be consulted from time to time.

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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The prize winners in 2012 were:

### **Category A (open to all entrants)**

Jointly awarded to:

Professor Mary Fulbrook, University College London, UK: '*A Small Town near Auschwitz: Ordinary Nazis and the Holocaust*'.

Dr Christiane Kuller, Germany: '*Finanzverwaltung und Judenverfolgung Antisemitische Fiskalpolitik und Verwaltungspraxis im nationalsozialistischen Deutschland*'.

The Judges commended the following entry:

Dr Bernhard Rieger, University College London, UK: '*The People's Car: A Global History of the Volkswagen Beetle*'.

### **Category B (open to entrants who have yet to publish a major monograph)**

Jointly awarded to: Dr Elissa Bemporad, Queens College, CUNY, USA: '*Becoming Soviet Jews: The Bolshevik Experiment in Minsk*'.

Dr Stefanie Fischer, Zentrum Jüdische Studien/Universität Potsdam, Berlin: '*Ökonomisches Vertrauen und antisemitische Gewalt: Jüdische Viehhändler in Mittelfranken, 1919-1939*'.

The Judges commended the following entries:

Dr Winson Chu, University of Wisconsin-Milwaukee, USA: '*The German Minority in Interwar Poland*'.

Dr Stefan Hördler, University of Vienna, Austria: '*Ordnung und Inferno. Das KZ-System im letzten Kriegsjahr*'.

## **4. Donations of materials**

The Library has received numerous gifts of material for the collection and we are grateful to those individuals and organisations that have donated and highlight some of the additions below:

Helen Aronsohn: various documents including Witold Godycki's accounts;

The Association of Jewish Refugees: Leeds Jewish refugee committee papers;

Vera Audley (Elyashiv): biographical materials and books;

Bemant: documents relating to Aurelia Ferraru;

Howard Bratter: digital family documents;

Helga Brown: papers relating to Waddesdon Manor refugees;

Patricia Corren: documents relating to Rabbi Loewenstamm;

David Daube: family documents;

Lily Ebert: Lily Ebert's story;

Dr T. Scarlett Epstein: copy diary;

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

### YEAR ENDED 31 DECEMBER 2012

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Mary Essinger: digitised family papers;  
Anna Gerwel: material on Polish Catholic Priests in Dachau;  
Bea Green: family documents;  
Anthony Grenville: Arno Neiss documents;  
Jane Heydecker: family documents;  
The Holocaust Survivors Centre: Fremdenpass for Helene Gleich;  
Freddie Knoller: family documents;  
William Kaczynski: family documents;  
Helen Norman (shalvata):  
George Vulkan and Leo Citron interviews;  
Piotr Markowski: records regarding Jewish community  
Naugard; Theo Richmond: cassette tape of recorded Konin interviews;  
Michael Sankie (via the Association of Jewish Refugees): family papers;  
Sereny family: Gitta Sereny archive;  
Paul Sinclair: Kupfer family papers, including digital documents;  
Augustus Ullstein: additional papers relating to Frederick Ullstein;  
Clare Ungerson: Peter Mansbacher memoir.

#### **5. Educational and Outreach Activities**

2012 proved a busy and fruitful year, over 100 events were hosted at the Library, including:  
**January – March**

*Fraenkel Prize Lectures*, Dr Alexander Korb and Dr Josie McLellan;

*Speak Up, Speak Out: The 1942 UN Declaration on the Persecution of the Jews*, Dr Dan Plesch: to mark Holocaust Memorial Day;

*The Unspeakable Past? West German Conversations about Nazi War Crimes since 1945*, Dr Caroline Sharples: to mark Holocaust Memorial Day;

*Open Day*;

*Old Enough to Know the Truth? When and how should children start learning about the Holocaust?*, Sue Berelowitz, Michael Rosen, Dan Stone, Rachel Donnelly and Emma O'Brien;

*The Wannsee Conference: new views from Berlin, the Baltic and the Balkans*, Professor Dan Michman, Professor Christoph Dieckman and Dr Alexander Korb;

*A Spiral of Silence? How Germans talked about the murder of the Jews during the Second World War*, Professor Nick Stargardt: part of the 'Making Histories' Lecture Series in partnership with the Pears Institute for the History of Antisemitism;

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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*Forbidden Love in the Holy Land: Daniel Wachsmann's Hamsin (1982)*, Professor Yosefa Loshitzky: part of the FilmTalk lecture series, 'Sleeping with the Enemy' held in partnership with the Leo Baeck Institute London;

*'Testimonies/Témoignages' - Documenting the Stories of Refugee Children Rescued into Switzerland during World War II*, Samantha Lakin, University of Lausanne;

*Genealogy workshop*, Jeanette Rosenberg;

*Film screening: SS-3: The Assassination of Reinhard Heydrich*, Jan Kaplan and Krystyna Kaplan.

### **April – June**

*Film Screening: 'Coexist'*, David Russell: in honour of the International Day of Reflection on the 1994 Genocide in Rwanda;

*The Jewish Predicament in the Aftermath of World War Two*, Keith Lowe: in commemoration of Yom Hashoah;

*'Dachau and the SS: A Schooling in Violence'*, Christopher Dillon;

*'Lidice – A Czech village'*, Dr Eduard Stehlik: in partnership with the Czech Centre and British Czech and Slovak Association;

*International Workshop on Holocaust Testimonies: Truth and Witness*;

*Death in Prague: Philip Kerr on Prague Fatale*, Professor Anthony McElligott;

*Secularism, difference and the family in Roschdy Zem's 'Mauvaise foi/Bad Faith' (2006)*, Professor Carrie Tarr: part of the FilmTalk lecture series;

*'Wagner - Antisemitism and Music'*, Professor Paul Lawrence Rose: part of the 'Making Histories: Archives, Artefacts and Interpreting the Past' lecture series in partnership with the Pears Institute for the Study of Antisemitism;

*Love and Surveillance: Politicised Romance in Peter Kosminsky's The Promise (UK, 2011)*, Dr Nir Cohe: part of the FilmTalk lecture series 'Sleeping with the Enemy';

*'Target Heydrich: Laurent Binet on HHHH'*, Tim Beasley-Murray;

*Open Day and 'Hidden Treasures' tours*;

*Film Screening: Double Exposure*, Dr Bea Lewkowicz: to mark Refugee Week;

*Gypsy Roma Traveller History Month tours*;

*The Murder of the Children of the Bullenhuser Damm: How a challenging history of the Shoah can be told to young people*, Dr Iris Groschek: in partnership with the Centre for Holocaust Education at the Institute of Education;

### **July – September**

*Playing at war: an up-close look at childhood games of battle and conflict*, Catherine Howell;

*'Desired Bodies': Leni Riefenstahl, the Berlin Olympics 1936 and Aryan Masculinity*, Dr Daniel Wildmann;

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

### YEAR ENDED 31 DECEMBER 2012

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*A 'test case' for the 1936 Berlin Olympics?: the 1935 England-Germany football international at White Hart Lane*, Professor Peter Beck;

*Book launch of 'The Quantum Exodus: Jewish Fugitives, the Atomic Bomb, and the Holocaust'* Gordon Fraser;

*"If I ever did one good thing": Ludwig Guttman, Stoke Mandeville and the Birth of the Paralympics*, Dr Martin Polley;

*Tours for European Day of Jewish Culture and Open House London 2012*;

*Book Launch of 'Genocide since 1945'*, Professor Philip Spencer.

#### **October – December**

*Book launch of The Gypsy 'Menace': Populism and the New Anti-Gypsy*, Dr Michael Stewart;

*The Future of the Past - The Importance of School History Teaching*, Dr Nicholas Tate, Penny Wild and Dr Toby Simpson;

*'Belsen '92': Twenty Years of Genocide Arguments and Bosnia*, Professor James Gow;

*Black People under Nazi Rule: Perspectives on the 'Racial State'*, Professor Eve Rosenhaft: as part of Black History Month;

*Jews in the Netherlands*, Dr Ruth Levitt;

*Bloomsbury Festival Open Day tour*;

*The Witness and the Holocaust - Oral Testimonies and Historical Knowledge*, Professor Stefanie Schüler-Springorum: part of the 'Making History: Archives, Artefacts and Interpreting the Past' lecture series;

*Raoul Wallenberg, 100 years: will the riddle ever be solved?*, Ambassador Hans Magnusson: in partnership with the Embassy of Sweden in London;

*Rwanda 1994: "We Could Do Nothing"?*, Professor Linda Melvern;

*Bloomsbury Debates on Humanitarianism: Profits, Politics and Power*, Sarah Collinson, Stephen Hopgood, Joanna Macrae and Fabrice Weissman: jointly organised by Birkbeck College, the London School of Hygiene and Tropical Medicine and Medecins Sans Frontieres, in collaboration with the Wiener Library;

*Quaker Service: The Friends Relief Service in Post-War Europe*, Dr Jenny Carson;

*"The Strongest Possible Terms": The Evolving Role of Parliamentary Condemnations of Atrocities Past and Present*, Dr Toby Simpson, Dr Eadaoin O'Brien, Dr Paul Dixon: held as part of Parliament Week 2012 to mark the 70th Anniversary of the United Nations Declaration on the Persecution of the Jews;

*Film screening of 'Nuremberg: Its Lesson for Today' [The Schulberg/Waletzky Restoration]*;

*Art & the Politics of Memory at the Tuol Sleng Museum of Genocide, Cambodia*, Professor Alex Hinton;

*Integrating Self-Help into the History of Jewish Survival in Western Europe*, Professor Bob Moore.

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### **6. Keeping Truth Alive: Opening the Wiener Library's Heritage to All.**

In 2012 the Library curated and displayed five temporary exhibitions, including:

‘A’ is for ‘Adolf’: Teaching German Children Nazi Values’,

‘Operation Anthropoid: Britain, Heydrich and the Holocaust’,

‘The Nazi Games: Politics, the Media and the Body’ developed in collaboration with the Holocaust Educational Trust and the Wellcome Library, London,

‘Rescues of the Holocaust: Remembering Raoul Wallenberg and Lives Saved’, including for the first time an online element to encourage participation from remote audiences.

Each exhibition received local and national publicity, and attracted several hundred visitors following extremely positive reviews. A programme of public events was also organised to complement the exhibitions.

In addition, the Library hosted a short temporary exhibition:

‘The Space Between’ marking International Women’s Day and put together by Birkbeck, University of London, with the Council for Assisting Refugee Academics (CARA),

The Library also mounted an exhibition in the foyer of The Guardian newspaper’s office in London:

‘Their Solemn Resolution: United Nations and the Holocaust’ to mark the 70th Anniversary of the Declaration, developed with The Guardian and The Centre for International Studies and Diplomacy, SOAS.

Future exhibitions will now also be developed into travelling exhibitions and eventually feature on the website as online exhibitions.

Overall, the Library welcomed over 7,000 visitors to exhibitions and events.

Our newly designed website was launched in December 2012, and offers users more facilities including a ‘Knowledge Exchange’ forum and online payment processing.

### **7. Accommodation**

The Library moved into its new premises in Russell Square in August 2011 and re-opened on 1 December. The year under review, the first full year in the building, has been very successful and busy as Library users and staff became increasingly comfortable and familiar with the many new and exciting features and benefits of the building. The Wolfson Reading Room on the first floor, overlooking Russell Square, is an elegant and spacious facility providing sixteen customised desks for readers, each desk fitted with power and internet connections. The meeting and seminar rooms have been fully utilised, with numerous teaching, volunteer and other academic events taking place. The Exhibition Area on the ground floor has given the Library, for the first time, an opportunity to display historic and important elements from its archive, many items having never been accessible to the public before. The sophisticated and customised storage areas in the basement are fully utilised and provide a climate controlled environment for the

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

### YEAR ENDED 31 DECEMBER 2012

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collection, ensuring stable temperature and humidity, which is so important for the long term preservation of the archive.

Visitor numbers have tripled, compared with the level experienced at our former premises in Devonshire Street, and the Library has hosted over one hundred public events during the year. The new building has given the Library a platform from which it can build a much larger user base and significantly increase its range of activities; the success of this strategy is already being reflected in the visitor and reader numbers.

Even though it is now many months since we moved into the new premises, some building issues remain outstanding and consequently our project team is still in place. Many team members have provided their expertise on pro bono or very generous terms and we are extremely grateful to them.

#### **8. Fundraising**

Our fundraising programme made further significant progress during the year and we have met all the financial targets required to finance the new building. Although the capital campaign is nearing completion, fundraising continues to be a vital and ongoing task for the Library as we build a strong capital base.

During the year £250,000 was received from Sir Siegmund Warburg's Voluntary Settlement. The Pears Foundation donated £40,000 over two years and other generous grants were received from a number of charitable trusts and private individuals. Legacies are also an important source of funding and in 2012 the Library received over £307,000 principally from two sources, the Estate of Gunter Lubowski and the Estate of Ludwig Spiro, a former Library trustee and long term supporter and volunteer.

The International Tracing Service archive (ITS) is now established at the Library. The Foreign & Commonwealth Office and the Department for Communities and Local Government have each given £250,000 towards the running costs of the archive. The Heritage Lottery Fund is donating £73,000 for the hardware and set up costs while the Rothschild Foundation (Hanadiv) Europe is giving £50,000 over two years to finance a collaborative ITS research project with the United States Holocaust Memorial Museum in Washington. All ITS funding and expenditure at the Library is ring fenced in a restricted fund and its work is supervised by an Oversight Committee, the majority of whose members are independent of the Library.

Over recent years the Library has had to reduce its annual book buying budget from £25,000 to £15,000 as part of a general cost saving exercise. In order to reverse this unfortunate trend, a special Book Appeal was launched by trustees to address this situation. It is pleasing to report that to date over £16,000 has been raised.

As always we are immensely grateful to all our donors; their generosity is greatly appreciated.

After the year end the Library submitted an application to the Heritage Lottery Fund's Catalyst: Endowment for £1 million; in June 2013 the HLF announced that this application had been successful. Under the rules of the Endowment, the Library has until December 2015 to raise up to £1 million, which the HLF will match on a pound for pound basis. This Endowment, which will be a restricted fund of the Library, will be used to generate income to finance its vital outreach work.

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### **9. Finance**

The general economic environment remains difficult and the Wiener Library's finances continue to be managed with considerable care and restraint, this discipline has ensured the Library's survival but restricted its work. The past three years have seen the purchase of a 99 year lease on 29 Russell Square, a one year refurbishment of the building and then the transfer of the Library and its collections in to the new building. These transformational events and the associated fundraising have been shown in the Library's accounts; we expect 2013 to be a more "normal" year in terms of unrestricted income and expenditure.

As in previous years, the Library received a major donation from the German Foreign Office (Auswärtiges Amt) and is most grateful for this support. The Library also has a close relationship with the Cultural Section of the German Embassy in London and works with it on projects of mutual interest.

The Wiener Library Endowment Trust, which is a separate charity, contributes annually to the Library to help meet its running costs. In 2012 the Endowment Trust donated £200,000 (2011: £200,000). The Trust has confirmed that its grant to the Library for 2013 will again be £200,000 and we are most grateful for this commitment, particularly in view of the current low investment returns.

In addition during the year the Library received a number of major grants from individuals and grant giving trusts as part of its fundraising programme. The Board greatly appreciates the financial support it receives from these major donors, without whose help and support we could not continue our work. Grants and donations in the year totalling £828,560 (2011: £811,654) were of a restricted nature and principally for ITS and the Education and Outreach programme.

The management and financing of the purchase and refurbishment of the new building was a major project. The Library took independent financial advice regarding the optimum financing structure for the refurbishment work and it was determined that the Library should form a wholly owned subsidiary to manage the project on a Design and Build basis. The subsidiary, Wiener Library (Russell Square) Limited, was formed in March 2010. The company will be made dormant when the project is complete.

The charity's reserves policy is to build up its unrestricted reserves to cover six months' operating expenditure.

### **10. Investments**

The Board confirms that investments are held in accordance with the powers available to it.

### **11. Staff and volunteers**

The Board is grateful to the many loyal and hard-working volunteers of all ages who tirelessly help with the Library's activities. Volunteers have been a vital component of the Library's service for many years; their skill, enthusiasm and contribution make a real difference.

We have, for many years, benefitted from the enthusiastic and intelligent support and assistance of young volunteers principally from Austria and Germany. These interns, who usually stay for

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# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

### YEAR ENDED 31 DECEMBER 2012

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about one year, are members of either the German Action Reconciliation Service for Peace or the Austrian Gedenkdienst programmes.

The German YMCA now sponsors our Action Reconciliation Service for Peace volunteer by donating £9,200 towards their rent, travel and living expenses.

#### **12. Future plans**

The key objectives for the current year include:

- Opening the ITS Archive to private and academic researchers
- Expanding the education and outreach programme
- Upgrading the Library's marketing and legacy programmes
- Maintaining close contact with existing supporters
- Arranging a major fundraising dinner to commemorate the 80<sup>th</sup> anniversary of the founding of the Library
- Curating 5 temporary exhibitions in the Library's Reception space

#### **13. Risk management and internal controls**

The Board has developed a process for reviewing and managing the risks that the charity faces. It reviews risk management issues at its regular meetings and continues to develop a comprehensive mechanism to identify, monitor, review and manage the major operational risks the charity faces. This enables the Board to assess and manage the key risks in a more controlled manner.

Specific risks facing the Library's unique collection are monitored as part of the ongoing modernisation project and a disaster recovery plan is in existence.

The Board has overall responsibility for ensuring that the charity has an appropriate system of control, financial and otherwise. It is also responsible for providing reasonable assurance that:

- the charity is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the charity or for publication is reliable;
- the charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- an annual budget approved by the Board;
  - regular consideration by the Board of financial results, variance from budgets and non-financial performance indicators;
  - delegation of authority and segregation of duties;
  - identification and management of risks.
-

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## REPORT OF THE BOARD (*continued*)

YEAR ENDED 31 DECEMBER 2012

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### **Statement of trustees' responsibilities in respect of the Trustees' Report and consolidated financial statements**

The trustees (who are also directors of The Wiener Library Institute of Contemporary History for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the charitable company and group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as we are aware:

- There is no relevant audit information of which the charitable company and group's auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

### **Small companies provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

By order of the Board

A J Spiro  
**Chairman**

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**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE WIENER**  
**LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**YEAR ENDED 31 DECEMBER 2012**

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We have audited the financial statements of The Wiener Library Institute of Contemporary History for the year ended 31 December 2012 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Company Balance Sheets and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

**Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and charitable company's affairs as at 31 December 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE WIENER**  
**LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**YEAR ENDED 31 DECEMBER 2012**

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**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records or returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

.....

Adam Halsey (Senior Statutory Auditor)  
For and on behalf of haysmacintyre, Statutory Auditors

Fairfax House  
15 Fulwood Place  
London WC1V 6AY

THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2012

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2012 Total £	2011 Total £
<b>Incoming Resources</b>						
<i>Incoming resources from generated funds:</i>						
Voluntary income	4	1,056,888	-	-	1,056,888	1,466,335
Investment income		869	-	-	869	2,891
Other income		4,968	-	-	4,968	6,143
<i>Incoming resources from charitable activities:</i>						
Cataloguing & preservation projects	4	-	-	5,095	5,095	14,632
Education & outreach programmes	4	-	-	276,392	276,392	44,027
Library	4	20,891	-	16,134	37,025	12,342
International Tracing Service	4	-	-	530,939	530,939	-
<b>Total Incoming Resources</b>		<b>1,083,616</b>	<b>-</b>	<b>828,560</b>	<b>1,912,176</b>	<b>1,546,370</b>
<b>Resources Expended</b>						
Costs of generating voluntary income	5	58,547	-	-	58,547	76,646
<i>Charitable Activities</i>						
Cataloguing & preservation projects	5	8,567	-	23,665	32,232	22,434
Education & outreach programmes	5	26,129	-	197,753	223,882	86,450
Library	5	206,293	56,860	5,955	269,108	274,840
International Tracing Service		-	-	3,921	3,921	-
Governance	5	29,256	-	-	29,256	31,598
<b>Total Resources Expended</b>		<b>328,792</b>	<b>56,860</b>	<b>231,294</b>	<b>616,946</b>	<b>491,968</b>
<b>Net income (outgoing) resources before transfers</b>		<b>754,824</b>	<b>(56,860)</b>	<b>597,266</b>	<b>1,295,230</b>	<b>1,054,402</b>
<b>Transfers between funds</b>		<b>(1,367,920)</b>	<b>3,408,827</b>	<b>(2,040,907)</b>	<b>-</b>	<b>-</b>
<b>Net Incoming Resources after transfers</b>	7	<b>(613,096)</b>	<b>3,351,967</b>	<b>(1,443,641)</b>	<b>1,295,230</b>	<b>1,054,402</b>
<b>Fund Balances at 1 January</b>		<b>669,298</b>	<b>-</b>	<b>2,106,089</b>	<b>2,775,387</b>	<b>1,720,985</b>
<b>Fund Balances at 31 December</b>		<b>56,202</b>	<b>3,351,967</b>	<b>662,448</b>	<b>4,070,617</b>	<b>2,775,387</b>

All recognised gains and losses are reflected through the Statement of Financial Activities.

No separate Statement of Total Recognised Gains and Losses is presented. All activities reflected above are continuing activities.

The notes on pages 20 to 28 form part of the accounts.

THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

CONSOLIDATED BALANCE SHEETS as at 31 December 2012

Company No 00596820

Note	Group		Charity	
	2012 £	2011 £	2012 £	2011 £
<b>Fixed Assets</b>				
Heritage Assets	8	2	2	2
Tangible Fixed Assets	8	3,351,965	3,268,251	3,268,251
Investments	9	-	-	1
		<u>3,351,967</u>	<u>3,268,253</u>	<u>3,351,968</u>
				<u>3,268,254</u>
<b>Current Assets</b>				
Debtors	10	513,876	28,752	511,734
Investments	11	287,862	87,095	287,862
Cash at Bank and in Hand		670,657	427,760	659,121
		<u>1,472,395</u>	<u>543,607</u>	<u>1,458,717</u>
				<u>499,713</u>
<b>Creditors - amounts falling due within one year</b>	12	<u>(247,065)</u>	<u>(326,463)</u>	<u>(233,388)</u>
				<u>(282,570)</u>
<b>Net Current Assets</b>		<u>1,225,330</u>	<u>217,144</u>	<u>1,225,329</u>
				<u>217,143</u>
<b>Total Assets less Current Liabilities</b>		<u>4,577,297</u>	<u>3,485,397</u>	<u>4,577,297</u>
				<u>3,485,397</u>
<b>Creditors - amounts falling due after more than one year</b>	13	<u>(506,680)</u>	<u>(710,010)</u>	<u>(506,680)</u>
				<u>(710,010)</u>
<b>Net Assets</b>	16	<u>4,070,617</u>	<u>2,775,387</u>	<u>4,070,617</u>
				<u>2,775,387</u>
<b>Funds</b>				
Unrestricted Funds	14	56,202	669,298	56,202
Designated Funds	14	3,351,967	-	3,351,967
Restricted Funds	14	662,448	2,106,089	662,448
		<u>662,448</u>	<u>2,106,089</u>	<u>662,448</u>
<b>Total Funds</b>	16	<u>4,070,617</u>	<u>2,775,387</u>	<u>4,070,617</u>
				<u>2,775,387</u>

The notes on pages 20 to 28 form part of the accounts.

The financial statements were approved by the Board of Trustees and authorised for issue on and signed on its behalf by

A J Spiro  
Chairman

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## Notes to the Financial Statements

Year ended 31 December 2012

### 1 Accounting policies

#### 1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. They follow the recommendations of The Statement of Recommended Practice 2005, Accounting and Reporting by Charities.

The charity's and the group's ability to meet its day to day financial liabilities is dependent on the continuing contributions from its main donors. On the assumption that these contributions will continue, the Board considers it appropriate to prepare the financial statements on a going concern basis.

#### 1.2 Consolidation

The consolidated statement of financial activities includes the result of the charity's wholly owned subsidiary, Wiener Library (Russell Square) Limited, which operates as a building design company.

The parent company has taken advantage of the exemption afforded by section 408 Companies Act 2006 not to present its own income and expenditure account. The net income for the year dealt with in the accounts of the parent was £1,295,230 (2011: £1,054,402)

#### 1.3 Cash Flow Statement

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### 1.4 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of donations, gifts and legacies and is included gross of any expenditure incurred to generate the income in the Statement of Financial Activities when receivable. Grants are recognised gross of any associated costs in the statement of financial activities on an accruals basis.

#### 1.5 Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the respective funds.

#### 1.6 Unrestricted funds

Unrestricted funds arise from grants, donations and other income received or generated for the objects of the charity without further specified purpose and are available for the general purposes of the charity.

#### 1.7 Designated funds

Designated funds arise from grants, donations and other incoming resources received or generated for the objects of the charity that have been set aside out of unrestricted funds by the Board for specific purposes.

#### 1.8 Tangible fixed assets and depreciation

Tangible fixed assets costing over £500 are capitalised. Tangible fixed assets are stated at cost less provision for depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life on a straight line basis, as follows:

Library and archives	nil
Office equipment	3 years
Microfilming equipment	3 years
Fixtures and fittings	10 years
Leasehold improvements	20 years

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**Notes to the Financial Statements**  
**Year ended 31 December 2012**

**1 Accounting policies (cont'd)**

Long leasehold property costs are not depreciated until the lease has less than 50 years to run. At that point these costs will be depreciated over the remaining lease term.

The Library and archives have been built up over a period of more than 60 years and are deemed heritage assets. Many of the items are unique and are not capable of being valued. As a consequence the Library and archives are included at a nominal value.

Heritage assets are tangible fixed assets of historical, artistic or scientific importance that are held to advance the objectives of the charity.

The very long expected lives of heritage assets, due to their nature, value and need to be protected and preserved means that depreciation is not material and is, therefore, not provided. New purchased heritage assets are written off as acquired.

**1.9 Expenditure**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs relating to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources as described below.

The expenditure heads in the Statement of Financial Activities include both direct costs and allocated overheads. Support costs (overheads) are apportioned on systematic bases (principally employee numbers) which are consistently applied. Support costs are those costs incurred in support of expenditure on the objects of the company.

Governance costs are those incurred in connection with enabling the charity to comply with external regulation, constitutional and statutory requirements and in providing support to the trustees in the discharge of their statutory duties.

Costs of generating voluntary income identify the expenses incurred in fundraising efforts.

All expenses incurred are inclusive of irrecoverable VAT.

**1.10 Pensions**

The charity made contributions to the personal pension policies designated by employees during the year. The contributions are treated as resources expended in the year in which they are payable.

**1.11 Current asset investments**

Current asset investments represent cash deposits.

**1.12 Foreign currencies**

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the Statement of Financial Activities.

# THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY

## Notes to the Financial Statements

Year ended 31 December 2012

### 2 Trading Subsidiary

The wholly owned trading subsidiary Wiener Library (Russell Square) Limited was incorporated in the prior year in the United Kingdom to design and refurbish the new premises for the library.

The summary financial performance of the subsidiary alone is:	01.09.2011	
	to	
	<b>2012</b>	31.12.2011
	£	£
Income	<b>177,158</b>	96,050
Operating expenses	<b>(177,158)</b>	(96,050)
<b>Net (loss)/income for the year</b>	<b>-</b>	<b>-</b>

The Balance Sheet comprised of current assets £22,591 (2011: £23,719), current liabilities of £222,590 (2011: 23,718) and share capital of £1 (2011: £1).

### 3 Employees

	<b>2012</b>	2011
	£	£
<b>Employment Costs</b>		
Wages & Salaries	<b>318,017</b>	248,759
Social Security Costs	<b>30,343</b>	23,910
Pension Costs	<b>18,840</b>	19,797
	<b>367,200</b>	292,466

None of the Board has received any salary or any reimbursement of expenses during the year.  
None of the employees received remuneration in excess of £60,000 during the year.

#### **Number of Employees**

The average full time equivalent number of people employed in permanent posts during the year was 13 (2011: 11). Of these, 1 full time equivalent employee (2011: 1) was involved in generating voluntary income, 11.5 (2011: 9.5) full time equivalent employees were involved in charitable activities and one half time equivalent employee (2011: 0.5) was involved in governance.

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**Notes to the Financial Statements**  
**Year ended 31 December 2012**

**4 Incoming Resources**

	Unrestricted Funds £	Restricted Funds £	2012 Total £	2011 Total £
<b>Voluntary Income</b>				
The Wiener Library Endowment Trust	200,000	-	200,000	210,030
Auswärtiges Amt (German Foreign Office)	86,108	-	86,108	89,627
Legacies	307,019	-	307,019	10,000
Grants and donations	463,761	-	463,761	41,183
Building Fund	-	-	-	1,115,495
	<b>1,056,888</b>	<b>-</b>	<b>1,056,888</b>	<b>1,466,335</b>
<b>Investment income</b>				
	<b>869</b>	<b>-</b>	<b>869</b>	<b>2,891</b>
<b>Other income</b>				
	<b>4,968</b>	<b>-</b>	<b>4,968</b>	<b>6,143</b>
<b>Cataloguing &amp; preservation projects</b>				
Cataloguing Fund	-	5,095	5,095	14,632
	-	<b>5,095</b>	<b>5,095</b>	<b>14,632</b>
<b>Education &amp; outreach programmes</b>				
Heritage Lottery Fund	-	235,464	235,464	30,000
The European Holocaust Research Infrastructure Fund	-	38,428	38,428	9,027
Education Funds	-	2,500	2,500	5,000
	-	<b>276,392</b>	<b>276,392</b>	<b>44,027</b>
<b>Library</b>				
Book Appeal Fund	-	16,134	16,134	-
Ernest Hecht Charitable Fund	-	-	-	2,500
Sales and royalties	13,626	-	13,626	4,132
Membership fees	7,265	-	7,265	5,710
	<b>20,891</b>	<b>16,134</b>	<b>37,025</b>	<b>12,342</b>
<b>International Tracing Service (ITS)</b>				
ITS Government Fund	-	502,880	502,880	-
ITS Donations Fund	-	255	255	-
ITS Rothschild Fund	-	26,455	26,455	-
ITS Heritage Lottery Fund	-	1,349	1,349	-
	-	<b>530,939</b>	<b>530,939</b>	<b>-</b>
<b>Total Income</b>	<b>1,083,616</b>	<b>828,560</b>	<b>1,912,176</b>	<b>1,546,370</b>

**5 Resources expended**

	Direct costs			Support costs £	2012 Total £	2011 Total £
	Staff £	Books £	Other £			
Costs of generating voluntary income	49,980	-	-	8,567	58,547	76,646
Cataloguing & preservation projects	19,727	-	3,938	8,567	32,232	22,434
Education & outreach programmes	105,243	-	94,008	24,631	223,882	86,450
Library running costs	174,902	20,955	15,426	57,825	269,108	274,840
International Tracing Service	2,488	-	1,433	-	3,921	-
Governance	14,860	-	6,900	7,496	29,256	31,598
<b>Total spent</b>	<b>367,200</b>	<b>20,955</b>	<b>121,705</b>	<b>107,086</b>	<b>616,946</b>	<b>491,968</b>

**6 Support costs**

The support costs of the charity consisted of three cost elements: premises costs, office costs and other costs.

	Premises costs £	Office costs £	Other costs £	2012 Total £	2011 Total £
Cataloguing & conservation projects	7,178	1,212	177	8,567	6,186
Education & outreach programmes	20,636	3,485	510	24,631	18,558
Library running costs	48,448	8,180	1,197	57,825	43,302
Fundraising costs	7,178	1,212	177	8,567	6,186
Governance	6,280	1,061	155	7,496	6,186
	<b>89,720</b>	<b>15,150</b>	<b>2,216</b>	<b>107,086</b>	<b>80,418</b>

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**

**Notes to the Financial Statements**

**Year ended 31 December 2012**

**7 Net Incoming Resources**

**2012**      2011  
£              £

Net incoming resources for the year are stated after charging:

Depreciation of tangible fixed assets	<b>56,860</b>	61,766
Auditor's remuneration (including VAT)	<b>6,900</b>	8,400

**8 Tangible Fixed Assets**

**Group and Charity**

	Library	Leasehold property		Office	Fixtures	Total
	& archives	building	mechanical and electrical installations			
	£	£	£	£	£	£
<b>Cost</b>						
Balance as at 1 January 2012	2	2,525,567	746,708	47,070	30,667	3,350,014
Transfer	-	(30,315)	-	-	30,315	-
Additions	-	85,212	5,658	22,507	27,197	140,574
Disposals	-	-	-	(2,024)	-	(2,024)
Balance as at 31 December 2012	<b>2</b>	<b>2,580,464</b>	<b>752,366</b>	<b>67,553</b>	<b>88,179</b>	<b>3,488,564</b>
<b>Depreciation</b>						
Balance as at 1 January 2012	-	-	37,335	41,359	3,067	81,761
Charge for the year	-	-	37,618	10,424	8,818	56,860
Disposals	-	-	-	(2,024)	-	(2,024)
Balance as at 31 December 2012	-	-	<b>74,953</b>	<b>49,759</b>	<b>11,885</b>	<b>136,597</b>
<b>Net Book Value</b>						
<b>As at 31 December 2012</b>	<b>2</b>	<b>2,580,464</b>	<b>677,413</b>	<b>17,794</b>	<b>76,294</b>	<b>3,351,967</b>
<b>As at 31 December 2011</b>	2	2,525,567	709,373	5,711	27,600	3,268,253

**Classified as:**

Heritage assets	2
Tangible assets	<b>3,351,965</b>
	<b>3,351,967</b>

All assets are used for the purposes of the charity.

**Financial Summary of heritage asset transactions**

	2012	2011	2010	2009
	£	£	£	£
Purchased heritage assets written off to the Statement of Financial Activities	<b>20,955</b>	16,560	14,472	11,814

A five year financial statement of heritage asset transactions has not been prepared, under the transitional provisions of FRS30 Heritage Assets, as it is not practicable to do so.

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**

**Notes to the Financial Statements**

**Year ended 31 December 2012**

**9 Fixed asset investments**

**Shares in  
subsidiary  
undertaking  
£  
1**

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At 1 January 2012 and 31 December 2012

**Details of the company's principal subsidiary undertaking are as follows:**

Name	Wiener Library (Russell Square) Limited
Principal activity	Design and refurbishment of the new premises
Country of incorporation	England
Class of shares and holding	Ordinary - 100%

Please refer to note 2 for further details.

	<b>Group</b>		<b>Charity</b>	
	<b>2012</b>	<b>2011</b>	<b>2012</b>	<b>2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>10 Debtors</b>				
Trade debtors	<b>689</b>	125	<b>689</b>	125
Other debtors	<b>508,431</b>	24,394	<b>506,289</b>	19,356
Amount owed from group undertaking	-	-	-	10,144
Prepayments and accrued income	<b>4,756</b>	4,233	<b>4,756</b>	4,233
	<b>513,876</b>	28,752	<b>511,734</b>	33,858
<b>11 Investments - current assets</b>				
COIF Charities Deposit Fund - UK	<b>287,862</b>	87,095	<b>287,862</b>	87,095
<b>12 Creditors - Amounts falling due within one year</b>				
Accruals	<b>220,716</b>	223,876	<b>219,216</b>	223,876
Other creditors	<b>26,349</b>	102,587	<b>5,258</b>	10,210
Amount owed to group undertaking	-	-	<b>8,914</b>	48,484
	<b>247,065</b>	326,463	<b>233,388</b>	282,570
<b>13 Creditors - Amounts falling due after more than one year</b>				
Accruals	<b>506,680</b>	710,010	<b>506,680</b>	710,010

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**Notes to the Financial Statements**  
**Year ended 31 December 2012**

**14 Statement of Funds**

	Balance at 01-Jan-12	Incoming Resources	Outgoing Resources	Transfers	Balance at 31-Dec-12
	£	£	£		£
<b>Restricted Funds</b>					
<i><b>Cataloguing &amp; preservation projects</b></i>					
Cataloguing Fund	14,632	5,095	(19,727)	-	-
Press Cuttings Microfilming Project Fund	4,350	-	(3,938)	-	412
<i><b>Education &amp; outreach programmes</b></i>					
Heritage Lottery Project Fund	9,614	235,464	(163,743)	-	81,335
The European Holocaust Research Infrastructure (EHRI) Fund	-	38,428	(33,600)	-	4,828
Education Funds	12,848	2,500	(410)	-	14,938
Fellowship & Lecture Fund	10,096	-	-	-	10,096
Mrs M E Wreschner Fund	5,000	-	-	-	5,000
Second Generation Trust Fund	3,628	-	-	-	3,628
<i><b>Library</b></i>					
Alfred Jacoby Book Fund	2,816	-	(2,816)	-	-
Book Appeal Fund 2012	-	16,134	(3,139)	-	12,995
Ernest Hecht Charitable Fund	2,198	-	-	-	2,198
<i><b>International Tracing Service (ITS)</b></i>					
ITS HM Government Fund	-	502,880	(2,572)	-	500,308
ITS Donations Fund	-	255	-	-	255
ITS Rothschild Fund	-	26,455	-	-	26,455
ITS Heritage Lottery Fund	-	1,349	(1,349)	-	-
<i><b>Building Fund</b></i>	2,040,907	-	-	(2,040,907)	-
<b>Total Restricted Funds</b>	<b>2,106,089</b>	<b>828,560</b>	<b>(231,294)</b>	<b>(2,040,907)</b>	<b>662,448</b>
<b>Designated Funds</b>					
Leasehold Property	-	-	(37,618)	3,295,495	3,257,877
Other Fixed Assets	-	-	(19,242)	113,330	94,088
Heritage Asset Fund	-	-	-	2	2
<b>Total Designated Funds</b>	<b>-</b>	<b>-</b>	<b>(56,860)</b>	<b>3,408,827</b>	<b>3,351,967</b>
<b>Unrestricted Funds</b>	<b>669,298</b>	<b>1,083,616</b>	<b>(328,792)</b>	<b>(1,367,920)</b>	<b>56,202</b>
<b>Total Funds</b>	<b>2,775,387</b>	<b>1,912,176</b>	<b>(616,946)</b>	<b>-</b>	<b>4,070,617</b>

**Restricted Funds**

***Cataloguing & preservation projects***

The Cataloguing Fund is for the Archives Cataloguing Project. Funds were provided by the National Cataloguing Grants Programme for Archives.

The Press Cuttings Microfilming Project was established to fund the microfilming of the Wiener Library's press cuttings. Funds were provided by the Andor Trust and The ALM London Collection Care Funding Programme.

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**Notes to the Financial Statements**  
**Year ended 31 December 2012**

**15 Statement of Funds (cont'd)**

***Education & outreach programmes***

The Heritage Lottery Project Fund was established to hold funds for an extensive four-year outreach and education programme.

The European Holocaust Research Infrastructure (EHRI) Fund received funding from the European Union Framework Programme to support a large-scale European research infrastructure initiative on Holocaust archives.

The Education Funds are for the purpose of Holocaust education. Funds were provided by the NiKeNo and Joe and Rosa Frenkel Charitable Trusts.

The Fellowship and Lecture Fund provides funding for education and outreach work including junior fellowships IT developments and lectures.

The Mrs M E Wreschner Fund was established to contribute towards the Library's programme of public lectures.

The Second Generation Trust Fund was established to purchase books for the extended remit and to provide funds for educational activities.

***Library***

The Alfred Jacoby Book Fund was established to hold money in support of the book budget.

The Book Appeal Fund was established to hold money in support of the book budget.

The Ernest Hecht Charitable Foundation Fund was established to assist the Library in expanding its collection of school books and children's literature of the Nazi era.

***The International Tracing Service (ITS) Funds***

These funds were established to set up, maintain and operate the ITS hardware and software and to employ a full-time researcher to work with scholars and the public

The ITS HM Government Fund holds the funding received from the Foreign & Commonwealth Office (FCO) and the Department for Communities and Local Government (DCLG).

The ITS donations fund holds donations received in support of the programme.

The ITS Rothschild Fund was established to fund collaborative projects with the United States Holocaust Memorial Museum.

The ITS Heritage Lottery Fund was established to hold funds relating to initial set-up costs.

***Building Fund***

The Building Fund represented funds for the relocation and future of the Library. This fund has now been transferred to Designated Funds because the conditions attached to the fund have been satisfied.

***Designated Funds***

The Designated Funds represent the net book value of assets held by the Charity. More details are provided in the Tangible Fixed Assets Schedule, Note 8 of the accounts.

**THE WIENER LIBRARY INSTITUTE OF CONTEMPORARY HISTORY**  
**Notes to the Financial Statements**  
**Year ended 31 December 2012**

**15 Analysis of net assets by fund - Group**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	3,351,967	-	3,351,967
Current Assets	809,947	-	662,448	1,472,395
Creditors: amount falling due within one year	(247,065)	-	-	(247,065)
Creditors: amount falling due after more than one year	(506,680)	-	-	(506,680)
	<u>56,202</u>	<u>3,351,967</u>	<u>662,448</u>	<u>4,070,617</u>

**Analysis of net assets by fund - Charity**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	3,351,968	-	3,351,968
Current Assets	796,269	-	662,448	1,458,717
Creditors: amount falling due within one year	(233,388)	-	-	(233,388)
Creditors: amount falling due after more than one year	(506,680)	-	-	(506,680)
	<u>56,201</u>	<u>3,351,968</u>	<u>662,448</u>	<u>4,070,617</u>

**16 Related party transactions and controlling party**

The members of the Wiener Library's Council are the ultimate controlling party.

The company has taken advantage of the exemption contained in FRS8 "Related Party Disclosures" from disclosing transactions with entities which are wholly owned members of the same group.

The charity had the following transactions during the year ended 31 December 2012 with connected parties:

Donations of £2,200 (2011: £10,028) were received from Members of the Board or charities associated with the Members of the Board. In addition a number of trustees are members of the Library's Friends' scheme.

**17 Company limited by guarantee**

The liability of each member is £1 each in the event of a liquidation of the charitable company.

**18 Taxation**

The Wiener Library Institute of Contemporary History is a registered charity and is not liable to taxation on its present activities.